



**NORTH GREENVILLE UNIVERSITY**  
*Christ Makes the Difference*

**CONSORTIUM AGREEMENT**

This agreement is used to determine whether a student may receive additional federal and/or state financial aid based on simultaneous attendance at another institution. Credits taken at the Host School must be applicable to a degree/certificate granted by North Greenville University (“NGU”).

- Step I • Student Information – Completed by the student
- Step II • NGU Academic Approval - Completed by the NGU Student Academic Advisor
- Step III • Academic Records Approval - Completed by the NGU Registrar’s Office.
- Step IV • Host School Certification Statement - Completed by the Host School Financial Aid Office
- Step V • Financial Aid Approval for Title IV aid - Completed by NGU Financial Aid Office (“FAO”)

**Step I • Student Information – To be Completed by the Student**

Student Name: \_\_\_\_\_ Student ID #: \_\_\_\_\_

Address, City, State, ZIP: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Degree Program: \_\_\_\_\_ Major: \_\_\_\_\_

Host School: \_\_\_\_\_ Consortium Semester:  FA  SP  SU (20\_\_)

Number of Credits Hours Enrolled at NGU during the Consortium semester: \_\_\_\_\_

*Under this consortium agreement, I (the student) will:*

- *Be enrolled in a degree seeking program recognized at NGU.*
- *Maintain satisfactory academic progress.*
- *Take courses at the Host School that are required for my NGU degree as certified by my NGU academic advisor.*
- *Notify the NGU Financial Aid Office if I do not begin attendance in the courses listed and approved in this consortium agreement.*
- *Immediately inform NGU and the Host School of any change in my enrollment status, including withdrawing from all courses or substitution of approved courses.*
- *Understand that I can only participate in the consortium agreement for one semester.*
- *Submit official academic transcript upon completion of the consortium period to NGU. I understand that any future aid disbursements will be delayed until an official academic transcript is received by NGU.*
- *File a FAFSA and complete the required financial aid process prior to all applicable deadlines.*
- *Pay tuition, fees and other expenses as charged by NGU and/or the Host School.*

<p><b>SUBMISSION DEADLINES</b></p> <p>Fall Semester Agreement: August 1<sup>st</sup></p> <p>Spring Semester Agreement: December 1<sup>st</sup></p> <p>Summer Semester Agreement: April 1<sup>st</sup></p>
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Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Step II • NGU Academic Approval - Completed by the Student NGU Academic Advisor**

**List the courses to be taken at the Host School:**

Course Number & Title	No. of Credits	NGU Equivalent
_____	_____	_____
_____	_____	_____
_____	_____	_____

Under this consortium agreement, North Greenville University:

- Certifies that the student is enrolled in a degree seeking program at NGU.
- Agrees to accept the course work listed above toward the completion of the student’s degree requirements.

Academic Advisor Name: \_\_\_\_\_ Academic Department: \_\_\_\_\_

Academic Advisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone: \_\_\_\_\_

**Step III • Academic Records Approval - Completed by a NGU Registrar’s Office Official**

Registrar’s Office Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Step IV • Host School Certification Statement—Completed by Host School Financial Aid Office**

The student named on this form is registered for \_\_\_\_\_ credit hours at \_\_\_\_\_ (Host School Name) for the \_\_\_\_\_ (Dates) of the Enrollment Period. As the Host School, we will not process this student for financial assistance, all records will be kept at North Greenville University (Home School), and we agree to share relevant information about this student’s enrollment as requested by North Greenville University’s Financial Aid Office.

Enrollment Period Dates: \_\_\_\_\_ Number of Credits (Host School): \_\_\_\_\_

Tuition & Fees	\$ _____	Room & Board	\$ _____
Books & Supplies	\$ _____	Transportation	\$ _____
Misc. Personal Expenses	\$ _____	Other (specify on line below)	\$ _____

Host School Financial Aid Staff Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Title \_\_\_\_\_

College/University Name & Address: \_\_\_\_\_

Office Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

**Step V • Financial Aid Approval for Title IV aid - Completed by NGU Financial Aid Office**

Under this consortium agreement, the Home School:

- Agrees to process the student’s Title IV financial aid application and provide payment of Title IV funds (if eligible) as appropriate for the consortium period.
- Will make available applicable students consumer information required under Title IV.
- Certifies that the student is making satisfactory academic progress toward the completion of his/her degree at the Home School.
- Will conduct Enrollment Reporting to the National Student Loan Data System (NSLDS).
- Will calculate Returns of Title IV funds, when appropriate.

Enrollment Period Dates: \_\_\_\_\_ Number of Credits (Home School): \_\_\_\_\_

Tuition & Fees	\$ _____	Room & Board	\$ _____
Books & Supplies	\$ _____	Transportation	\$ _____
Misc. Personal Expenses	\$ _____	Other (specify on line below)	\$ _____

NGU FAO Staff Name: \_\_\_\_\_ Title: \_\_\_\_\_

NGU FAO Staff Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**SUBMISSION DEADLINES**  
**Fall Semester Agreement: August 1<sup>st</sup>**  
**Spring Semester Agreement: December 1<sup>st</sup>**  
**Summer Semester Agreement: April 1<sup>st</sup>**

The completed Consortium Agreement may be mailed, faxed or emailed to:

North Greenville University  
 Financial Aid Office  
 P.O. Box 1892  
 Tigerville, SC 29688  
 Fax: 864-818-4681  
 Email: [finaid@ngu.edu](mailto:finaid@ngu.edu)