



**POSITION: Assistant Professor**

**DEPARTMENT: College of Education EdD Graduate Program**

### **POSITION SUMMARY**

North Greenville University's College of Education seeks an Assistant Professor of Education with experience in higher education administration and research methods to teach in the Doctor of Education Program in Educational Leadership. This is a full-time (9 months) position housed at the Brashier Campus in Greer. The salary is negotiable. Candidates must have a Christian commitment and the ability to integrate Christian faith with online coursework and dissertation committee service.

North Greenville University is a teaching university affiliated with the South Carolina Baptist Convention. Members of the NGU faculty are orthodox Christians who have a strong personal faith in Jesus Christ, are role models in their piety and ethics, maintain active membership in an evangelical congregation, and mentor students academically and spiritually. They are Christian scholars who reflect upon their discipline from the perspective of a biblical worldview and are expected to teach in accordance with, and not contrary to the university's Statement on Human Flourishing. All employees of NGU are required to abstain from illegal drugs and beverage alcohol.

### **RESPONSIBILITIES**

- Plan and instruct doctoral online courses.
- Serve on student dissertation committees.
- Additional duties may be possible as qualified.

### **QUALIFICATIONS**

- Earned doctorate in higher education administration from a regionally accredited university. Research emphasis preferred.
- Evidence of successful teaching and administrative leadership in higher education.



- A robust background in quantitative and/or qualitative research methods strongly preferred.
- Direct experience serving on doctoral (Ed.D. or Ph.D.) dissertation committees strongly preferred.
- Evidence of scholarly productivity in the field of higher education preferred.

## PHYSICAL REQUIREMENTS

- **Visual Abilities:** Read reports, create presentations, and use a computer system.
- **Hearing:** Hear well enough to communicate with co-workers, vendors, and students.
- Dexterity, Grasping, Feeling, Write, type and use the telephone, copier, and computer systems.
- **Mobility:** Open files and operate office machines; move between departments and attend meetings across campus.
- **Talking:** Frequently convey detailed or important instructions and ideas accurately, loudly, or quickly.
- **Lifting, Pulling, Pushing:** Exert up to 50 pounds of force occasionally, and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects.
- **Cognitive/Emotional:** Ability to critically think and concentrate. Must be able to respond quickly to changes in conditions – 75-100% of the time.

## PREFERENCES FOR THE POSITION

- Preference is given to candidates with teaching experience in doctoral education.
- Preference is given to those who have significant administrative experience at the postsecondary level.
- Preference is given to candidates with a robust background in conducting/publishing quantitative and/or qualitative research studies.



## **WORKING RELATIONSHIPS**

This position is a full-time position in the College of Education's Ed.D. Program. The faculty member reports to the Director of the Ed.D. program.

## **WORK SCHEDULE**

The general university schedule is Monday through Thursday, 8:30 a.m. – 5:00 p.m., and Friday, 8:30 a.m. – 12 p.m. Summer hours may vary. Office hours are subject to change as deemed necessary. Occasional work on Saturdays and evenings may be required.

## **TRAVEL**

Some travel will be required for recruiting, conferences, and etcetera as needed. This job description in no way states or implies that these are the only duties to be performed by the employee. S/he will be required to follow any other instructions and perform any other duties as requested by his or her supervisor.

## **APPLY**

To apply, please click the apply button on the NGU Jobs webpage which will direct you to the North Greenville University online employment application. To be considered for this position, applicants must meet the criteria stated in the position post. The position will remain open until filled, but to ensure full consideration, please submit application before October 21, 2022.